

(Published in the Topeka Metro News August 20, 2008)

**ORDINANCE NO. 19138**

AN ORDINANCE introduced by City Manager Norton N. Bonaparte, Jr., concerning petty cash fund for water deposits, repealing City of Topeka Code § 2-322.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

Section 1. That section 2-322, Petty cash fund for water deposits, of The Code of the City of Topeka, Kansas, is hereby repealed.

**~~Petty cash fund for water deposits.~~**

~~(a) There is hereby established pursuant to K.S.A. 12-825a, a petty cash fund in the sum of \$10,000.00 in the designated city depository bank for the use of the department of public works in the payment of refunds of water deposits made to secure payment of accounts and accrued interest; the sum of \$10,000.00 shall be charged to the general water fund.~~

~~(b) The duly authorized, acting and qualified cashier or a bonded assistant of the department of public works shall be and is hereby authorized to issue checks against the petty cash fund for the sole purpose of refunding deposits and accrued interest, made to secure payment of accounts when the refunds are due and payable under the ordinances of the city.~~

~~(c) The cashier shall clearly indicate on each check issued under subsection (b) of this section the purpose for which such check was issued. All such checks issued by the cashier shall have provided thereon a certification by the payee of the check acknowledging receipt of the refund.~~

27 ~~(d) Whenever the petty cash fund becomes low or depleted the cashier shall prepare~~  
28 ~~vouchers covering such expenses as have been made from such petty cash fund, and shall~~  
29 ~~submit such vouchers together with the checks to the city council for audit, and allowance~~  
30 ~~of the amount from the water consumer fund of the department of public works. Warrants~~  
31 ~~issued therefor shall be payable to the petty cash fund and shall be deposited therein to~~  
32 ~~restore the petty cash fund to its original amount for use as provided in this section.~~

33 Section 2. This Ordinance shall take effect and be in force from and after its  
34 passage, approval and publication in the official city newspaper.

35 PASSED and APPROVED by the City Council August 12, 2008.

36  
37  
38  
39  
40 ATTEST:

\_\_\_\_\_  
William W. Bunten, Mayor

41  
42  
43  
44 \_\_\_\_\_  
45 Brenda Younger, City Clerk