

ORDINANCE NO. 20330

AN APPROPRIATION ORDINANCE introduced by City Manager Brent Trout, approving and adopting certain amendments to the operating budget for the City of Topeka, for the year 2021, and appropriating the amounts for the purpose as set forth therein.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS, THAT:

Section 1. *Amendments to the Budget incorporated by reference as a part of this Ordinance.* The amendments to the operating budget for the City of Topeka, Kansas, for the year 2021 as set forth in a document in the format prescribed by the Director of Accounts and Reports of the Kansas Department of Administration, as required by law, which has been published in a summary format together with a notice of public hearing, is hereby incorporated by reference as a part of this Ordinance with the same force and effect as if it were set forth herein in its entirety.

Section 2. *Amendments to the Budget approved and adopted.* The amendments to the operating budget as described and incorporated by reference in Section 1 above are hereby approved and adopted as amendments to the operating budget for the year 2021.

Section 3. *Funds appropriated by budget.* The amendments to the budget as approved and adopted herein shall constitute and shall be declared to be appropriations for the funds and departments as set forth therein, and the appropriations thus made shall not be used for any other purpose. No money in any fund or fund type shall be used to pay for any indebtedness created in excess of the amount appropriated for such fund or fund type, or for the departments of such fund or fund type as referred to in the operating budget. The appropriations made herein are for the year 2021 and no expenditures shall be incurred as being authorized by such appropriations prior to January 1, 2021 or

subsequent to December 31, 2021.

Section 4. *Budget amendments.* Any further amendment to the operating budget must be approved by the Governing Body and enacted in accordance with the provisions of K.S.A. § 79-2929a.

Section 5. *As used in this ordinance "fund" is defined as follows:*

Fund. A fiscal and accounting entity with a self balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Section 6. *The following fund types are authorized:*

Governmental (or statutory) Fund Type: including General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds; Proprietary Fund Type: including Enterprise Funds and Internal Service Funds (fixed or flexible); and, Fiduciary Fund Type: including Trust and Agency Funds. This Ordinance applies to all funds as listed on the budget certificate and fund summary adopted and submitted to the county and state.

Section 7. This Ordinance shall take effect and be in force from and after its passage, approval and publication in the official city newspaper.

PASSED and APPROVED by the Governing Body on December 7, 2021.

CITY OF TOPEKA, KANSAS

Michelle De La Isla, Mayor

ATTEST:

Brenda Younger, City Clerk

2021 Budget Amendment Summary

Below is a summary of each of the proposed amendments to the 2021 budget.

Information Technology (613)

The 2021 adopted budget is \$4,162,087 we recommend amending to \$4,337,087

This additional \$125,000 is made up of additional costs as a result of the Cybersecurity audit findings, city hall renovation costs, and an increase in payroll expense over what was budgeted in '21. And \$50,000 for Utilities phone system.

Item	Category	Cost	Description
Workforce Discrepancy	Workforce	\$ 40,000.00	Difference between projected payroll and actual payroll.
Fiber Franchise Fees	Fees	\$ 20,000.00	Typically the IT Fund Receives \$37,000.00 per year for Fiber Franchise Fees. This year the amount was only \$17,000.00
Cybersecurity Audit	Cybersecurity	\$ 25,000.00	This was an unanticipated cost.
Cybersecurity Training Application	Cybersecurity	\$ 17,300.00	This was an unanticipated cost. Expenditure was due to Cybersecurity Audit Findings
Vulnerability Scanner	Cybersecurity	\$ 18,740.46	This was an unanticipated cost. Expenditure was due to Cybersecurity Audit Findings
City Hall Renovation Costs	Projects	\$ 1,983.26	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 784.41	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 947.00	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.
City Hall Renovation Costs	Projects	\$ 2,954.30	The IT Fund was hit by structured cabling costs that were not part of the overall project costs.

Federal Funds Exchange (276)

The 2021 adopted budget is \$774,811 we recommend amending to \$ 1,562,166

The City of Topeka enters into a master agreement with the Kansas Department of Transportation for use of federal and state transportation funding. In 2019, the City set up a fund to better track the revenue and expenditures of these federal and state funds. This fund has received \$1,562,166 of revenue in 2021 and the recommendation is to approve an expenditure budget to match the revenues received.

121006.00 – Has \$1,200,000 approved on 2021 CIP. Will be more spending this year, possibly all of it.

121014.00 – Has \$200,000 approved on 2021 CIP. Mostly spent, remaining most likely spent this year.

601109.03 – \$22,590 for Remix software that was done by previous City Engineer and Kristi. Not on any CIP but will need to come out of FFE.

**Notice of Budget Hearing for Amending the
2021 Budget**

The governing body of
City of Topeka

will meet on the day of December 7, 2021 at 6:00pm at City Council Chambers at 214 E Eighth Street for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Office of the City Clerk at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2021 Adopted Budget			2021 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Information Technology			4,162,087	4,337,087
Federal Funds Exchange			774,811	1,562,166
			0	0
			0	0
			0	0
			0	0

Brenda Younger
Official Title: City Clerk